

Immediate Job Opportunity: Timing System Operator

Oz Endurance has been involved with event timing and endurance sports management since 2008. Oz Endurance provides timing and management services to over 100 sporting events annually. Our markets range from running events to triathlons as well as cycling events and duathlons. Our teams use the best software and latest technologies to ensure an end product which is fast, accurate and reliable. We are involved with events in Kansas, Nebraska, Missouri, Oklahoma and Texas, and continue to expand our reach year after year.

Scope:

We are looking for a motivated and dynamic Timing System Operator who enjoys making a difference and being part of a fun, collaborative and professional team. This is a part time position which will require 10-20 hours per week. Weekday hours are flexible, but this position mainly requires weekend hours. We will expect our Timing System Operators to work at least 1 weekend per month, and sometimes very long hours.

The position of Timing System Operator requires strong customer service skills, attention to detail, database management, flexibility, high organization and the ability to work in a fast paced environment.

Responsibilities:

- Management of timing function through the entire process
- Creation of race files and importing of data into timing software
- Timing equipment setup, operations and maintenance
- Pre and post-race coordination with race director via phone and email
- Loading and unloading of all necessary timing supplies and equipment
- Excellent customer service with race personnel and participants
- Other duties as assigned

Qualifications:

- College degree preferred, but not mandatory
- Previous database management experience
- Excellent communication skills, written and verbal
- Strong computer skills with the ability to quickly troubleshoot problems
- Ability to set-up, manage and troubleshoot often complex wired and wireless networks
- Ability to manage and manipulate large amounts of data, in various formats
- Must be able to prioritize and manage multiple projects at any given time
- Strong customer service skills, including when working under pressure
- Proficiency in Microsoft Excel with strong math skills
- Must be able to lift over 50 lbs and be on your feet for long periods of time
- Ability to travel
- Must be available to work weekends, select holidays and extended hours as needed.

Qualified candidates are encouraged to email a resume and cover letter to **info@ozendurance.net**. This job description reflects the general details of the specific job identified and is not necessarily a complete listing of all the work requirements that may be involved in this job. Hourly pay can range from \$15 to \$30 per hour, depending on scope and experience.